Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the licensed business.

License Type:	Retail Marijuana Store	**License Number:**	38593
Name of Business:	Shackleford Farms LLC		
Physical Address:	8847 Kenai Spur Highway, Kenai, AK 99611		

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Submitting Payment?	☑ Yes ☐ No
This is for a:	☑ New Application ☐ Transfer Application ☐ Renewal Application ☐ Other (specify):
Included Documents:	MJ-03 Retail Marijuana Store Operating Plan Supplemental MJ-03-7.2 Sample Labels

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Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Why is this form needed?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal
- Walk-up or drive-through exterior window pick-up service

This form must be completed and submitted to AMCO's Anchorage office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Shackleford Farms LLC	**MJ License #:**	38593
License Type:	Marijuana Retail		
Doing Business As:	Shackleford Farms		

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

The majority of the marijuana sold at Shackleford Farms will come from our own cultivation, which is in the same building. A Metrc transfer will be made and the marijuana will be walked from the restricted area of Shackleford Investments (lic. 31826) through the employee lounge into the retail by an authorized manager. After the transfer is checked off and accepted in the retail, the packages will be locked in the cabinet behind the teller wall. One package of each strain will be opened and sold from, deli style. For packages coming from other licenses, deliveries will be taken through the exterior door, and brought behind the sales counter. The courier will sign a guest log and the order will be checked as normal.

A standard customer visit would entail coming through the exterior door, observing the menu on a large flatscreen, and examining the bud on display behind the checkout desk. After they have made their decision, the requested weight (compliant with 3 AAC 306.355) will be weighed in front of the customer and placed in a 3 AAC 306.345 compliant container. the POS will generate a compliant tag with all necessary information

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Section 3 – Exterior Window Service Operating Plan

3.1. Describe how you will comply with the requirements set forth in 3 AAC 306.380 and 3 AAC 306.715. Your response must include include policies and procedures regarding video surveillance, ID verification, display of marijuana or marijuana products, security features including alarm systems and locks, measures to prevent consumers from unlawfully accessing marijuana and funds through the exterior window and licensee control of the area outside of the exterior window.

No Planned Drive through

Read each statement below, and then sign your initials in the corresponding box to the right [if applicable]: Initials

I have included a title, lease or other documentation showing sole right of possession to the additional area(s), including the exterior window area, if the additional area(s) are not already part of my approved licensed premises. NFM

I certify the area immediately outside the walk-up or drive-through exterior window does not include any public property including public streets, public sidewalks, or public parking lots.

I certify I have read, understood and will comply with all requirements set forth in 3 AAC 306.380, 3 AAC 306.715 and 3 AAC 306.720.

Section 4 – Prohibitions

Review the requirements under 3 AAC 306.310.

4.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Upon entry, every customer will be asked to present a 3 AAC 306.350 compliant ID, and during that initial interaction all employees will be trained to look for signs of intoxication. these include poor balance, the smell of alcohol/other intoxicants, and slurred speech. Should signs of intoxication be seen, the customer will be asked to leave the premises. If they refuse, Kenai Police will be contacted and asked to remove them.

4.2. I certify that the retail marijuana store will not: Initials

a. **Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355; or in violation of 3 AAC 306.380.** NFM

b. **Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet; other than as permitted under 3 AAC 306.380.** NFM

c. **Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** NFM

d. **Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** NFM

e. **Allow a person to consume marijuana or a marijuana product on the licensed premises, except as allowed under 3 AAC 306.370.** NFM

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Section 5 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). NFM

5.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. NFM

5.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). NFM

5.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. NFM

5.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. Is false or misleading;** NFM
- **b. Promotes excessive consumption;** NFM
- **c. Represents that the use of marijuana has curative or therapeutic effects;** NFM
- **d. Depicts a person under the age of 21 consuming marijuana; or** NFM
- **e. Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** NFM

5.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. Within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** NFM
- **b. On or in a public transit vehicle or public transit shelter;** NFM
- **c. On or in a publicly owned or operated property;** NFM
- **d. Within 1,000 feet of a substance abuse or treatment facility; or** NFM
- **e. On a campus for postsecondary education.** NFM

Section 6 – Displays and Sales

6.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

built into the wall is a set of shelves (behind plexiglass) that display the bud/prerolls in clear glass jars with a label that will include strain name/testing information. These jars will be available for customers to observe closer to help their decision. If the customer wishes to smell the marijuana, a perforated mason jar lid will be placed on the jar, and the budtender will hold the jar closer for the customer to smell. After making their choice the requested weight will be weighed out and placed into a 3 AAC 306.345 compliant container. The container will be labeled in compliance with 3 AAC 306.475 on a label printed from our POS system.

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Section 7 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

7.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

After a selection is made, the marijuana will be weighed out and put into an opaque, childproof container. Either mylar bags or hard plastic pop top tubes. After the weight is finalized, a printer will coordinate with our POS and print off a 3 AAC 306.345(b) compliant label.

7.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

SHACKLEFORD FARMS

PRODUCT NAME ~ QUANTITY

METRC:

S/I/H | THC: 00.0% | Terps: 00.0% | CBD: 00.0%

Sold by: Shackleford Farms LLC #38593 | Harvest Batch: 01/01/2022
Microbe: Pass | Visual: Pass | Harmful Chemicals: None

Marijuana has intoxicating effects and may be habit-forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

SHACKLEFORD FARMS

UTOPIA HAZE ~ 1 GRAM

METRC:

S | THC: 20.0% | Terps: 2.4% | CBD: 00.0%

Sold by: Shackleford Farms LLC #38593 | Harvest Batch: 01/01/2022
Microbe: Pass | Visual: Pass | Harmful Chemicals: None

Marijuana has intoxicating effects and may be habit-forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

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Section 8 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

8.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Before any interaction with the customer, an ID will be requested. the bud tender will ensure it is canadian or american in origin, not expired/damaged, and the photo matches the customer that presents it. (specifics in notes)

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. NFM

Section 9 – Waste Disposal

Review the requirements under 3 AAC 306.740.

9.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Should the retail need to dispose of any marijuana, it will be mixed 50/50 by weight with shredded paper or other garbage from the retail. After the garbage and ground marijuana product is thoroughly mixed, it will be held for 3 days pending AMCO inspection. After the waiting period, the marijuana will be doused with soap water and disposed of in the dumpster.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification. NFM

Nicholas Francis Mann

Printed name of licensee

Signature of licensee

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(Additional Space as Needed):

9.1 -
(b) For the purpose of this section, a valid form of photographic identification is
(1) an unexpired, unaltered passport;
(2) an unexpired, unaltered driver's license, instruction permit, or identification card of a state or territory of the United States, the District of Columbia, or a province or territory of Canada;
(3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card; or.
(4) a tribal identification card, issued by a federally recognized tribe, that meets the following criteria;
(A) the identification card has a photograph, a signature, and a date of birth; and
(B) the identification card has security features as identified by AS 28.15.111(a)(4).

License # 38593

AMCO Received 7/24/2024

SHACKLEFORD FARMS

EST. 2024

LIC. 38593

PRODUCT NAME ~ QUANTITY

METRC:

S/I/H | THC: 00.0% | Terps: 00.0% | CBD: 00.0%

Sold by: Shackleford Farms LLC #38593 | Harvest Batch: 01/01/2022
Microbe: Pass | Visual: Pass | Harmful Chemicals: None

Marijuana has intoxicating effects and may be habit-forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

SHACKLEFORD FARMS

EST. 2024

LIC. 38593

UTOPIA HAZE ~ 1 GRAM

METRC:

S | THC: 20.0% | Terps: 2.4% | CBD: 00.0%

Sold by: Shackleford Farms LLC #38593 | Harvest Batch: 01/01/2022
Microbe: Pass | Visual: Pass | Harmful Chemicals: None

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